



KOSOVO SPECIALIST CHAMBERS &  
SPECIALIST PROSECUTOR'S OFFICE

LETTER OF INVITATION TO TENDER

The Hague, Day Month 2022

Our ref.: KSCR/CONT /2021-2023/xxxx

**Subject: Invitation to provide the definitive financial offer for the supply of x minibuses to the Kosovo Specialist Chambers**

Dear Madam/Sir,

I am pleased to inform you that you are invited to take part in the reopening of competition for the above supply framework contract. The Contracting Authority would like to order x number of vehicles as per the technical specifications attached to the framework contract. The file includes:

- Annex II + III: technical specifications + technical offer (as attached to the contract)
- Annex IV: budget breakdown (model financial offer)

We look forward to receiving your definitive financial offer as long as stock is available<sup>1</sup> which has to be submitted no later than the < date and time >.

By submitting the definitive financial offer as long as stock is available<sup>2</sup> you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit the definitive financial offer as long as stock is available<sup>3</sup>, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

**Dr. Fidelma Donlon**  
**Registrar**

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<sup>1</sup> "As long as stock is available" refers to the actual stock of the supplier or goods ordered and accepted by the factory for which there is a 100% guarantee of production and delivery before or on 14 June 2023.

<sup>2</sup> See above note 1.

<sup>3</sup> See above note 1.