



PRIVACY STATEMENT

FOR THE PURPOSE OF PROCESSING APPLICATIONS FOR VICTIMS PARTICIPATING IN PROCEEDINGS

Contents

1. INTRODUCTION	1
2. PURPOSE OF THE PROCESSING OPERATION	1
3. DATA PROCESSED.....	1
4. CONTROLLER OF THE PROCESSING OPERATION.....	2
5. RECIPIENTS OF DATA.....	2
6. PROVISION, ACCESS AND RECTIFICATION OF DATA	2
7. BASIS FOR THE PROCESSING OPERATIONS	2
8. RETENTION PERIOD FOR STORING DATA.....	2
9. DATA PROTECTION CONTACT	2
10. RECOURSE	2

1. INTRODUCTION

The Kosovo Specialist Chambers (KSC) is committed to meeting the highest standards when collecting and using personal information. When individuals apply to be admitted as participating victims in proceeding before the KSC, the KSC will use the information supplied to process applications in line with the applicable legal framework. In accordance with Article 34(11) of the Law No 05/L-053 on Specialist Chambers and Specialist Prosecutor's Office, the Data Protection Officer of the KSC shall be guided by EU standards on personal data protection. This privacy statement tells you what to expect when the KSC collects your personal information.

2. PURPOSE OF THE PROCESSING OPERATION

The purpose of the processing operation is to collect and evaluate applications for victims to participate in proceedings of the KSC.

3. DATA PROCESSED

The personal data processed for this purpose will be information provided by you in the Application for Admission as a Victim Participating in Proceedings.

Appropriate organisational and technical measures are implemented to maintain the security of personal data and to prevent unauthorised access, alteration, deletion, and disclosure of data.

4. CONTROLLER OF THE PROCESSING OPERATION

The controller determining the purpose and the means of processing activity is the KSC.

5. RECIPIENTS OF DATA

The recipients of your data are:

- Authorised staff of the KSC, individual contractors acting on behalf of the KSC and individuals participating in the judicial proceedings.
- The Victims' Counsel assigned to the case and his or her team.

The Application for Admission as a Victim Participating in Proceedings will be disclosed to the Pre-Trial Judge, the judges of the Trial Panel and become a part of the record of the judicial proceedings. Your name, surname and other identifying information could be shared with the public, the Defence Counsel and the Accused and the Specialist Prosecutor's Office (Prosecution).

All those who have access to and are associated with the processing of personal data are obligated to respect the confidentiality of such data. Confidentiality and personal data protection will be strictly respected and adhered to throughout the whole procedure.

6. PROVISION, ACCESS AND RECTIFICATION OF DATA

You may request access to your personal data and you may request that any inaccurate or incomplete personal data be corrected.

7. BASIS FOR THE PROCESSING OPERATIONS

The processing of personal data relating to an application for admission as a victim participating in proceedings is necessary to perform official KSC functions in the public interest.

8. RETENTION PERIOD FOR STORING DATA

Personal data relating to the victims' application process forms part of the official judicial record and is retained permanently for archival and historical purposes.

9. DATA PROTECTION CONTACT

In case you have questions or queries related to the processing of your personal data, please contact the Data Protection Officer at dataprotection@scp-ks.org.

10. RECOURSE

You have at any time the right of recourse by contacting LegalCounsel@scp-ks.org.