Position:	Employment Regime:	Post Category:
Legal Officer (Disclosure Team Leader)	Seconded/Contracted	Management Level ML-1
Ref. number:	Location:	Availability:
561	The Hague, the Netherlands	ASAP
Component/Department/Unit:	Security Clearance Level:	Open to Contributing Third States:
Specialist Prosecutor's Office/ Division of Prosecution and Investigation/Disclosure and Evidence Unit/Information and Evidence Team	EU SECRET or equivalent	Yes

Reporting Line:

The Legal Officer (Disclosure Team Leader) reports to the Deputy Specialist Prosecutor, through the Senior Prosecutor or Head of Investigations (Prosecutions), as appropriate.

Main Tasks and Responsibilities:

- To provide a strategic coordination of all disclosure matters in the Specialist Prosecutor's Office (SPO) in order to ensure that the Office is fulfilling its disclosure obligations under the Rules of Procedure and Evidence in trial proceedings;
- Main focal point with the Senior CIS Officer to ensure that the SPO systems and tools for trial and disclosure needs are managed to ensure effective disclosure, case management and evidence responsibilities of the SPO;
- To manage the disclosure review and preparation projects, and to supervise staff and short-term experts fulfilling disclosure review tasks;
- To advise and coach Prosecutors and other SPO staff with respect to the Rules of Procedure and Evidence, and disclosure requirements;
- To assist with the written legal submissions related to disclosure, including briefs, motions, responses, replies and communication with other parties in the proceedings;
- To conduct legal research using multiple research sources and provide advice on the applicable law and international criminal practice related to disclosure;
- To assist the SPO Prosecutors in fulfilling pre-trial and trial obligations towards the other parties to the proceedings, including the first and second level pre-disclosure review of evidence;
- To review and implement protocols for the continuous monitoring of material to be disclosed during criminal proceedings;
- To manage the day-to-day work of the Case and Evidence Management Unit (CEMU) and/or Language Team.as may be required;
- To undertake any other related tasks as requested by the Line Managers.

Essential Qualifications and Experience:

- Successful completion of University studies of at least three (3) years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area e.g. Bachelor's degree.
  AND
- A minimum of ten (10) years of relevant professional experience, after having fulfilled the education requirements, out of which a minimum of three (3) years of management experience.

Specification of Education and Experience
- The above mentioned University degree must be in Law;
- Substantial knowledge of and experience in research and analytical tools/applications, case-mapping and specialised court management software;
- Ability to work productively in a fast-paced, team-oriented environment and produce accurate work under pressure and in difficult circumstances;
- Experience in managing disclosure projects in an international/hybrid tribunal or similar jurisdiction;
- Ability to establish and maintain effective and constructive working relationships with people of different national and/or cultural backgrounds with respect for diversity;
- Demonstrated sound judgement;
- Tact, accuracy and discretion in handling sensitive and confidential information;
- Demonstrated gender awareness and sensitivity, ability to promote an inclusive working environment and integrate a gender perspective into tasks and responsibilities.

Desirable
- Knowledge of international human rights law, in particular the law concerning the rights to privacy and freedom of expression;
- Knowledge of the functioning of the EU and in particular CSDP Missions;
- Project management certification.