

Position: Intern within the Victims' Participation Office, Defence Office or Chambers Legal Support Unit	Employment Regime: Internship	
Ref. number: I-2021-0003.2	Location: The Hague, the Netherlands	Availability: 1 September 2021
Component/Department/Unit: Kosovo Specialist Chambers/Judicial Services Division/Victims' Participation Office or Defence Office or Chambers Legal Support Unit	Security Clearance Level: No Personnel Security Clearance is needed - Police record required	Open to Contributing Third States: Yes

Reporting Line:

The Intern reports to the Internship Supervisor as assigned by the relevant Head of Unit.

Main Tasks and Responsibilities:

- To conduct legal research and analysis of legal issues deriving from the daily work of the respective Unit;
- To conduct research into domestic law, international criminal law, international humanitarian law, public international law, human rights or the institutional law of international organisations, as required by the relevant unit;
- To assist in the preparation of (legal) memoranda and other documents;
- To assist by preparing briefings and taking minutes;
- To perform any other related tasks as requested by the supervisor.

Essential Qualifications and Experience:

- An undergraduate or postgraduate, who is currently enrolled at University or has recently graduated from University, or a professional who has graduated from University and will use the experience of the internship for further studies or research/writing in an area related to the work of the Kosovo Specialist Chambers and Specialist Prosecutor's Office;
- The field of studies should be Law;
- Excellent communication skills, coupled with a high-level proficiency in oral and written English;
- Excellent drafting skills and ability to structure written materials effectively;
- Self-motivated and committed to continuous learning;
- Well-organised and able to multi-task;
- Proficient in Microsoft Office applications;
- Ability to adapt to multicultural and multilingual working environments.

Desirable Qualifications and Experience:

- International experience;
- Knowledge of international criminal law, international humanitarian law, public international law, international or European human rights law or the institutional law of international organisations or of the European Union;
- Knowledge of the functioning of the EU;
- Good understanding of the political, legal, cultural and security situation of the Balkans, in particular Kosovo.