

Application form for the Specialist Chambers and Specialist Prosecutor's Office

INTERNSHIP Call for Contributions 1-2020

(for applicants from the Third Contributing States ONLY)

INSTRUCTIONS:

Internship applicants, supported by their National Authorities, should send their application forms to the respective National Authorities. National Authorities nominating candidates are kindly requested to send the applications to the following email: schr@ccas.europa.eu.

Internship applicants applying directly are kindly requested to send their application forms to the following email: internship@scp-ks.org.

Annex 2

1. APPLICATION DETAILS

Application type¹: (drop-down menu)
Post Number and Title First priority: Second priority: Third priority:

2. PERSONAL DATA

Last name		First name	
Birth date		Country of birth	
Passport no.		Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Present nationality		Other nationality	
Driving licence	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, category:	

¹ Sponsored applications: Applications supported by and received through the National Authorities

Direct applications: Applications sent by individual applicants to the Kosovo Specialist Chambers and Specialist Prosecutor's Office

RELATIVES EMPLOYED IN THE SPECIALIST CHAMBERS AND SPECIALIST PROSECUTOR'S OFFICE/EU/INTERNATIONAL ORGANISATIONS

Relative's Name	Relationship	Organisation

3. CONTACT DETAILS

Home country address			
Street			Zip/postal Code
Town/city	County/state/province		Country
Telephone no.	Mobile no.	Email address	
Alternative/current contact details			
Street			Zip/postal code
Town/city	County/state/province		Country
Telephone no.	Mobile no.	Email address	
Skype address			

4. EDUCATION AND PROFESSIONAL TRAINING

University education or equivalent			Attended (dd/mm/yyyy)	
Name institution / university, place and country	Degrees/qualifications obtained (Title of qualification awarded)	Main course/field of study	From:	To/Expected completion:
Other relevant courses/training				
Name institution	Place and country	Course title	From:	To:

5. WORK EXPERIENCE (in reverse chronological order)

Current/most recent			Current:	
Organisation	Place and country	Job title	Date From:	Date To:
Description of tasks and responsibilities:				
Supervisor's name:		Email:	Phone no.:	
Previous position (1)				
Organisation	Place and country	Job title	Date From:	Date To:
Description of tasks and responsibilities:				
Supervisor's name:		Email:	Phone no.:	

Previous position (2)				
Organisation	Place and country	Job title	Date From:	Date To:
Description of tasks and responsibilities:				
Supervisor's name:		Email:	Phone no.:	
Previous position (3)				
Organisation	Place and country	Job title	Date From:	To:
Description of tasks and responsibilities:				
Supervisor's name:		Email:	Phone no.:	

ADDITIONAL RELEVANT EXPERIENCE/INFORMATION

Do you have or have you ever had any personal, financial, professional connection or any other affiliations with Kosovo or neighboring countries?

Please indicate whether you have ever resided, been educated, had military and/or police service in those areas. If yes, please give full details.

6. OTHER SKILLS

Languages (European level *)			Native language:	
Other languages	Speak	Write	Read	Understand

C1, C2 = Proficient; B1, B2 = Independent User; A1, A2 = Basic User

(*) [Common European Framework of References for Languages](#)

Computer skills					
Word processor		Web browsing		Presentations	
Spreadsheets		Financial software		Project management	

C = Proficient User; B = Independent User; A = Basic User; N/A

7. MOTIVATION AND ADDITIONAL INFORMATION

Please give a motivation for your application, covering your study profile and particular interest in this internship vacancy. Add any other information that might be relevant to your application, including any skills, knowledge and experience for which there was no space above.

FINAL QUESTIONS

Please read and answer carefully all questions in the space provided.

a) Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, sentenced or imprisoned for violations of any law (excluding minor traffic violations)?

If yes, please provide full details of each case.

b) Do you have now or have you had contact with any member of any Government Security or Intelligence Service in the last three years, including any contact in the course of your employment?

If yes, please provide details of each case.

c) Have you ever been refused a Security Clearance from any government or security clearance agency?

If yes, please provide full details, also indicating for which positions.

d) Do you have any other affiliation relevant to the position(s) you are applying for at the Specialist Chambers and Specialist Prosecutor's Office?

If yes, please provide full details

Declaration of Honour and Understanding

By ticking the box "Yes" below and submitting this Application Form:

I understand and accept that the Specialist Chambers and Specialist Prosecutor's Office requires the highest level of personal and professional integrity from all its staff and interns.

I hereby certify that the statements made by me in this Application Form are true, complete and correct to the best of my knowledge and belief. I understand and accept that any misrepresentation or material omission made on the Application Form may result in the application being void and withdrawal of any Offer of Internship or termination of any Internship Agreement.

I agree that the information provided in my Application Form may be used in the screening process that forms an integral part of the selection procedure, during which the Specialist Chambers and Specialist Prosecutor's Office may contact me for clarifications.

☐ Yes

Place

Date

Signature (typed name is sufficient)