

Position: Intern within the Immediate Office of the Registrar	Employment Regime: Internship	
Ref. number: I-2020-0003.1	Location: The Hague, the Netherlands	Availability: 11 January 2021
Component/Department/Unit: Kosovo Specialist Chambers/ Immediate Office of the Registrar	Security Clearance Level: No Personnel Security Clearance is needed - Police record required	Open to Contributing Third States: Yes

Reporting Line:

The Intern reports to the Internship Supervisor as assigned within the Immediate Office of the Registrar.

Main Tasks and Responsibilities:

- To conduct legal research and analysis of legal issues deriving from the daily work of the respective unit. Research into domestic law issues, international criminal law, public international law, human rights or the institutional law of international organizations, as required by the relevant unit;
- To assist in the preparation of legal memoranda and other documents;
- To assist in preparing briefings, memoranda and taking minutes;
- To perform any other related tasks as requested by the Supervisor.

Essential Qualifications and Experience:

- An undergraduate or postgraduate, who is currently enrolled at University or has recently graduated from University, or a professional who has graduated from University and will use the experience of the internship for further studies or research/writing in an area related to the work of the Kosovo Specialist Chambers and Specialist Prosecutor's Office;
- Excellent communication skills, coupled with a high-level proficiency in oral and written English;
- Excellent drafting skills and ability to structure written materials effectively;
- Self-motivated and committed to continuous learning;
- Well-organised and able to multi-task;
- Proficient in Microsoft Office applications;
- Multicultural understanding.

Desirable Qualifications and Experience:

- Law as field of studies;
- International experience;
- Knowledge of the international criminal law, public international law, international or European human rights law or the institutional law of international organisations or of the European Union;
- Knowledge of the functioning of the EU;
- Good understanding of the political, legal, cultural and security situation of the Balkans, in particular Kosovo.