

<b>Position:</b> Intern within the Victims' Participation Office, Defence Office or Chambers Legal Support Unit	<b>Employment Regime:</b> Internship	
<b>Ref. number:</b> I-2020-0003.2	<b>Location:</b> The Hague, the Netherlands	<b>Availability:</b> 11 January 2021
<b>Component/Department/Unit:</b> Kosovo Specialist Chambers/Judicial Services Division/Victims' Participation Office or Defence Office or Chambers Legal Support Unit	<b>Security Clearance Level:</b> No Personnel Security Clearance is needed - Police record required	<b>Open to Contributing Third States:</b> Yes

### Reporting Line:

The Intern reports to the Internship Supervisor as assigned by the relevant Head of Unit.

### Main Tasks and Responsibilities:

- To conduct legal research and analysis of legal issues deriving from the daily work of the respective Unit;
- To conduct research into domestic law, international criminal law, international humanitarian law, public international law, human rights or the institutional law of international organisations, as required by the relevant unit;
- To assist in the preparation of (legal) memoranda and other documents;
- To assist by preparing briefings and taking minutes;
- To perform any other related tasks as requested by the supervisor.

### Essential Qualifications and Experience:

- An undergraduate or postgraduate, who is currently enrolled at University or has recently graduated from University, or a professional who has graduated from University and will use the experience of the internship for further studies or research/writing in an area related to the work of the Kosovo Specialist Chambers and Specialist Prosecutor's Office;
- The field of studies should be Law;
- Excellent communication skills, coupled with a high-level proficiency in oral and written English;
- Excellent drafting skills and ability to structure written materials effectively;
- Self-motivated and committed to continuous learning;
- Well-organised and able to multi-task;
- Proficient in Microsoft Office applications;
- Multicultural understanding.

### Desirable Qualifications and Experience:

- International experience;
- Knowledge of international criminal law, international humanitarian law, public international law, international or European human rights law or the institutional law of international organisations or of the European Union;
- Knowledge of the functioning of the EU;

- Good understanding of the political, legal, cultural and security situation of the Balkans, in particular Kosovo.